SECOND ANNUAL REPORT - 1987-88

(FISCAL YEAR ENDED 31 MARCH 1988)

THE MANITOBA LAW FOUNDATION

LA FONDATION MANITOBAINE DU DROIT

THE MANITOBA LAW FOUNDATION
LA FONDATION MANITOBAINE DU DROIT
203 - 219 Kennedy Street
Winnipeg, Manitoba R3C 1S8
Telephone 947-3142

The Honourable Jim McCrae
Attorney-General for the Province of Manitoba
Legislative Building
Winnipeg, Manitoba

Dear Mr. Attorney:

Re: Fiscal Year Ended 31 March 1988

I have the honour to submit to you, in accordance with subsection 67 (1) of The Law Society Act, the second Annual Report of The Manitoba Law Foundation.

Financial Statements of the Foundation for the year ended 31 March 1988 were prepared by the Foundation's auditors, Deloitte Haskins + Sells, Chartered Accountants, whose report dated 30 May 1988 is attached to this Annual Report. The Financial Statements were approved by the Foundation's Directors at a meeting of the Board held on 9 June 1988.

I am pleased to set out below some comments on the financial results and other transactions and information regarding the completed fiscal year.

I. Composition of the Board of Directors

The affairs of the Foundation are administered by a Board of Directors appointed pursuant to the provisions of section 57 of The Law Society Act (the "Act"). The appointment of each of the present members of the Board was made effective 23 October 1986, the date on which the Foundation came into existence. Under the provisions of subsection 59 (1) of the Act their terms of office extend for three years and they may be re-appointed. The members of the Board are as follows:

A. Appointed by the Attorney-General

Jack R. London, Q.C. (Chairperson)
Eleanor Thompson (Vice-Chairperson)
Sister Bernadette O'Reilly
Victor Schwartzman
Marta Smith

B. Appointed by The Law Society of Manitoba

Knox B. Foster, Q.C.
John (Jack) A. Duncan, Q.C.
Hymie Weinstein, Q.C.

C. Appointed by the president of the Manitoba Branch of The Canadian

Bar Association

Allan P. Cantor, Q.C.

D. Appointed by the Dean of the Faculty of Law, University of Manitoba

D. Trevor Anderson, Q.C.

II. Meetings of the Board

The Board normally meets on the second Thursday of each month to conduct its regular business meeting. Additionally, it meets normally on the last Saturday in May and October to consider grant applications. In the past fiscal year the Board held 10 regular business meetings and 4 special meetings (to approve the 1987 Financial Statements, to appoint the Executive Director and twice to approve discretionary grants). In addition the Board met once as a Committee of the Whole to discuss investment policy.

III. Financial Highlights

A. Revenues

	1986-87	1987-88	Change
Interest on Solicitors' Trust	$2,408,678	$2,541,476	+ 5.5%
Revenues from other sources	219,825	263,744	+20.0%
Total Revenues	$2,628,503	$2,805,220	+ 6.7%

Foundation revenues in the past fiscal year came from two sources: by far the largest source (90.6%) is interest on solicitors' trust accounts paid to the Foundation pursuant to the provisions of subsection 30.2 (2) of the Act; the remainder is from interest paid on short term (one year or less) investments.

The increase in revenues was due to a number of factors, not all which can be precisely quantified. They include an increase in the average rate of interest on solicitors' general trust accounts applied by financial institutions, in part a result of aggressive negotiations by the Foundation but also following an increase in the rates generally paid on accounts.

B. Operation Costs

The Foundation operated only five months in fiscal year 1986-87 and, at that, without a full staffing complement. Not until September of 1987 was the Foundation fully staffed and operational. Therefore, no meaningful comparison can be made of operating costs in the fiscal year just past and prior or future fiscal years. Operating expenses for 1986-87 totaled $119,409 or 4.26% of total revenues. The projected budget for operating expenses for 1987-88, the first full year of normal operation, is $155,425. It would appear that the enhanced arrangements with finan-

cial institutions, the amounts of interest now demanded on delayed payments of interest, additional payments resulting from "spot audits" of remittances by Foundation staff, and increased yield on investments have more than offset operational costs.

C. Mandatory (legislated) Grant Allocations

1. Under the provisions of section 56 (1) of the Act

a. The Legal Aid Society of Manitoba

Disbursed	$1,204,339	
Accrued	1,270,738	
Total		$2,475,077

b. The Law Society of Manitoba

Disbursed	$ 401,527	
Accrued	423,664	
Total		$ 825,191

2. Under the provisions of section 70 and Schedule B of the Act

a. The Public Interest Law Centre (Legal Aid Services Society) $ 200,000

b. The Legal Aid Clinic (Faculty of Law - University of Manitoba and Legal Aid Services Society) $ 60,000

c. Manitoba Association for Rights and Liberties $ 25,000

d. The Manitoba Law Reform Commission $ 100,000

e. Manitoba Branch of The Canadian Bar Association $ 25,000

f. Legal Research Institute of the University of Manitoba $ 50,000

g. Law Phone Referral Program of The Law Society of Manitoba

Disbursed	$ 40,000	
Accrued	40,000	
Total		$ 80,000

D. Discretionary Grants under the provisions of subsection 56 (4) of the Act

During the past fiscal year the Foundation adopted and publicized formal guidelines and procedures for discretionary grants. It received and considered 36 applications for discretionary funding in 1987-88.

A total budget of $122,774 for discretionary grants was fully allocated in the fiscal year.

Twenty-three grants were approved in accordance with the legislated objects provided in section 54 of the Act as follows:

1. LEGAL EDUCATION

a. PUBLIC LEGAL EDUCATION

Actor's Showcase (Teachers' Study Guide)

$ 1,500

Actor's Showcase produced a play, "The Oath", for adolescent audiences. The play dealt with legal and ethical issues. The grant permitted the theatre troupe, in cooperation with Community Legal Education Association (Manitoba), to create a guide for school teachers throughout Manitoba conducting post-production study sessions.

Community Legal Education Association (Basic Law Pamphlets Series)

$15,000

CLEA used this grant to produce pamphlets on Credit, Debt and related consumer issues, a Criminal Law series, and a series on Wills and Estates.

Community Legal Education Association and Public Legal Education Activities (Faculty of Law - University of Manitoba) (Newcomers and the Law Booklet)

$ 4,508

This grant allowed printing and distribution of a series of pamphlets -- in English and five other languages -- intended to explain Canadian laws to immigrants and refugees.

Community Dispute Centre (Community Educator)

$ 9,350

This grant was used to hire a Community Educator and to pay associated costs to promote and expand non-adversarial dispute resolution in civil and community matters.

Elizabeth Fry Society of Manitoba (Justice Advocate Program)

$ 9,000

The Justice Advocate Program is a public legal education program for women confronting the criminal legal system.

l 'Institut Joseph Dubuc (Professional Translation of legal pamphlets)

$ 5,950

The Institut used this grant to translate into French a series of information pamphlets heretofore only available in English.

Manitoba Anti-Poverty Organization, Inc.
(Know Your Welfare Rights)

$ 8,100

This grant permitted the up-dating and distribution of MAPO's informational handbook in both official languages for recipients or potential recipients of social assistance payments .

Mediation Services (Video Tape Project)

$ 4,500

Through this grant the recipient is able to produce a video tape to demonstrate the mediation process in the context of "victim/offender" mediation to the public and to its volunteers in training.

Manitoba Society of Seniors (Conference on Law and the Over 55)

$ 693

This grant contributed to planning a conference in Winnipeg for seniors on such matters as consumer law and wills and estates. (Because the conference was cancelled this grant was subsequently withdrawn in April 1988.)

Public Legal Education Activities (Faculty of Law - University of Manitoba)

(Operating Grant) $ 6,000

PLEA is a student-operated summer program at the Faculty of Law, University of Manitoba, researching and producing public legal education materials.

(Print Women's Handbook) $ 2,673

The purpose of this grant was to print and distribute a revised "Women's Legal Handbook."

b. PROFESSIONAL DEVELOPMENT

Canadian Bar Foundation (Canadian Bar Review)

$ 1,000

The Canadian Bar Review is the principal national law journal circulated to all members of the Canadian Bar Association in Manitoba and to libraries free of charge; all Canadian law foundations contribute.

Canadian Institute for the Administration of Justice (Operating Grant)

$ 1,000

The CIAJ is national in scope; it conducted a seminar in Winnipeg in February on "Administrative Boards and Tribunals."

Canadian Journal of Women and the Law (Special Issue)

$ 1,000

The Journal, a project of the National Association of Women and the Law, including its Manitoba affiliate, used this grant, along with contributions from other sources, to publish a special issue on women in the legal process.

Community Unemployed Help Centre

(Resources Purchase) $ 1,000

The organization received this grant to purchase and produce printed materials on Unemployment Insurance law for public use and for the use of staff.

(Staff Legal Seminar) $ 1,000

This grant enables the recipient to obtain outside consultants and to pay other costs to conduct a seminar to inform staff advocates of recent developments in Unemployment Insurance law.

Manitoba Law Journal (Case Law Segment)

$ 4,000

The Journal, published at the Faculty of Law, University of Manitoba, received this grant to add a segment to a regular issue intending to inform Manitobans of recent developments in case law in the Province.

Faculty of Law - University of Manitoba
(Computer Training for Law Students)

$ 8,000

The Faculty used this grant to buy "connect time" to legal data bases in the course of instructing students in the use of these sources for legal research. (An unexpended portion of $2,000 was subsequently withdrawn in May 1988.)

Western Judicial Education Centre (Seminar)

$ 500

The WJEC conducted a seminar for Manitoba judges on the writing and delivery of decisions; this grant was a contribution to defray expenses.

2. LEGAL RESEARCH

Manitoba League of the Physically Handicapped
(Employment Law Research)

$10,000

The MLPH used this grant to examine the impact of Provincial labour legislation on mentally and physically impaired workers and to determine the impact of potential legislative alternatives.

3. LEGAL AID SERVICES

Community Unemployed Help Centre (Test Case Litigation Fund)

$ 1,500

This grant will assist meritorious cases relating to Unemployment Insurance to be pursued beyond the levels of administrative tribunals.

4. LAW LIBRARIES

E. K. Williams Law Library (University of Manitoba)

$24,000

University of Winnipeg (Justice and Law Enforcement collection)

$ 2,500

E. Investments

Unallocated funds and sums not needed immediately by funded projects and programs are invested. The Foundation earned a total of $263,745 in interest on investment (including interest accrued but not received).

The Foundation tendered its operating account in 1987-88 with the result that the interest yield from this source has increased considerably.

The Board and staff spent some considerable effort investigating alternative investment policies and strategies with the result that a formal policy and strategy has been adopted for implementation in 1988-89. The policy involves the acquisition of low-risk marketable securities combined with investment in the shorter term through the Provincial Treasury.

F. Capital Reserve

The Board resolved in 1986-87 to set aside $300,000 for a capital reserve and to add to that amount each year 10% of the revenues from interest paid on solicitors' general trust accounts until such time as the total reserve reaches the amount of $1.25 million. The purpose of the capital reserve is to provide some stability during periods of revenue reductions. Accordingly, $254,147 was added to the Capital Reserve in 1987-88 to bring the total amount to $554,147. This amount will be invested in secure investments maturing on average in two to three years.

G. Revenue Projections

Taking into account current economic conditions the Foundation is anticipating a decrease of approximately $300,000 in 1988-89 and is budgeting on this basis.

IV. Chairperson's Comments

1987-88 has been a remarkable year. The Foundation took root under the careful guidance of its new Executive Director, Dr. William Greenaway, and his Administrative Assistant, Ms Gini Lauder. Helpful assistance was received from the former Acting Executive Director, Mr. Brian Arnason. Exemplary relations were maintained with our colleague institutions and beneficiaries.

In its initial forays into the making of discretionary grants the Board of the Foundation showed good common sense as well as an appreciation of the peculiar needs of the Manitoba environment in the various areas of law and the legal system. A solid foundation has been laid for years to come.

One incident in particular tested the mettle and spirit of the Board in pecu-

liar fashion. As has been noted elsewhere in this report, under the provisions of the legislation creating the Law Foundation and the terms of the Memorandum of Understanding between The Law Society of Manitoba and the Attorney-General concluded pursuant thereto and included therein, the Foundation is obliged annually for a three year period to grant the sum of $100,000 to the Manitoba Law Reform Commission. That obligation terminates at the end of the 1988-89 fiscal year. By agreement, payment of the grant is actually made to the Minister of Finance on 31 March of each year. With three-quarters of the 1987-88 year completed, the Attorney-General announced that the commissioners of the Law Reform Commission were being removed from office to be replaced by members of the Department of the Attorney-General. Subsequently, it appeared that much, if not all, of the program of the Manitoba Law Reform Commission was being wound down.

The Board of the Foundation was thereby put squarely on the horns of a dilemma. By law, it was required to make the grant to the Law Reform Commission. Equally, according to the law, the Foundation had neither supervisory nor inquiry powers on the manner in which the grant might be expended by the Commission. On the other hand, there were voices in the community opposed to what was perceived as the effective demolition of the Law Reform Commission. They called on the Foundation to withhold the grant.

The Chair of the Foundation investigated the available options with all concerned and potentially interested parties. Given the nature of the problem, the Board of the Foundation resolved to take authoritative legal advice on what courses of action might be open to it within legal and ethical limits. The legal opinion received left no option open to the Foundation or to its board other than to make the grant as prescribed by law.

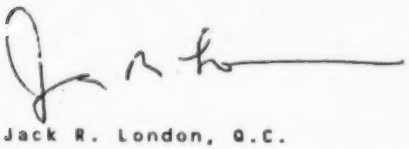
Two representative statements from that opinion, delivered by Fillmore & Riley, Barristers and Solicitors, are as follows:

> The fact that the incumbent commissioners are employees of the Attorney-General does not affect the continued existence of the Commission, nor does it follow that the Commission no longer exists. . . .
>
> In conclusion, it is our opinion that notwithstanding the changes recently announced by the Attorney-General both to the composition of the Law Reform Commission of Manitoba and its program, the Foundation is obligated to make, for the fiscal years 1987-88 and 1988-89, the grant of $100,000 to the Commission referred to in Schedule B [to The Law Society Act].

Accordingly, the payment to the Minister of Finance, on behalf of the Manitoba Law Reform Commission, was made on 31 March 1988 after the Foundation had received further confirmation from the Attorney-General that the grant payment was in fact expected by the Government of Manitoba.

In making that decision, it is my view that the Directors of The Manitoba Law Foundation properly discharged their responsibilities as trustees of public funds. I am particularly grateful to those who put aside personal beliefs and preferences in order to maintain the integrity of the Foundation and, in particular, to ensure that no person need ever doubt the willingness of the Foundation to honour both its commitments, once undertaken, and the law. They are to be commended for the wisdom and courage of their actions.

All of which is respectfully submitted.



Jack R. London, Q.C.
Chairperson
The Manitoba Law Foundation
June, 1988

Deloitte
Haskins+Sells

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AUDITORS' REPORT

To the Board of Directors of
The Manitoba Law Foundation:

We have examined the balance sheet of The Manitoba Law Foundation as at March 31, 1988 and the statement of revenue, expenditures, grants and unallocated revenue for the year then ended. Our examination was made in accordance with generally accepted auditing standards, and accordingly included such tests and other procedures as we considered necessary in the circumstances.

In our opinion, these financial statements present fairly the financial position of the Foundation as at March 31, 1988 and the results of its operations for the year then ended in accordance with the basis of accounting described in Note 2 to the financial statements applied on a basis consistent with that of the preceding year.

Deloitte Haskins & Sells

Chartered Accountants

May 30, 1988

THE MANITOBA LAW FOUNDATION

STATEMENT OF REVENUE, EXPENDITURES, GRANTS AND UNALLOCATED REVENUE

YEAR ENDED MARCH 31, 1988

	1988 (12 Months)	1987 (5 Months)
REVENUE		
Contributions from the Province of Manitoba (Note 3)	$ -	$2,696,060
Interest received on lawyers' trust accounts	2,541,476	1,270,291
Interest earned on investments	263,744	108,627
	2,805,220	4,074,978
EXPENDITURES		
Administrative	11	2,260
Advertising	9,599	-
Audit and legal	266	101
Bank charges	9,285	7,840
Board fees	860	105
Courier	3,987	14,498
Furniture and fixtues	1,806	632
Meeting expenses	11,611	5,367
Office, postage and telephone	5,692	1,739
Rent	72,552	10,417
Salaries and staff benefits (Note 7)	3,740	155
Travel		
	119,409	43,114
EXCESS OF REVENUE OVER EXPENDITURES	2,685,811	4,031,864
GRANTS ALLOCATED DURING THE PERIOD - Schedule 1	2,317,176	3,609,046
UNALLOCATED REVENUE FOR THE PERIOD	368,635	422,818
UNALLOCATED REVENUE, BEGINNING OF PERIOD	422,818	-
APPROPRIATION TO RESERVE FOR FUTURE GRANTS (Note 5)	(554,148)	-
UNALLOCATED REVENUE, END OF PERIOD	$ 237,305	$ 422,818

THE MANITOBA LAW FOUNDATION

BALANCE SHEET

MARCH 31, 1988

	1988	1987
ASSETS		
CASH	$ 163,540	$ 4,102
SHORT-TERM INVESTMENTS - at cost (Note 4)	2,377,603	2,118,121
ACCRUED INTEREST ON INVESTMENTS	47,890	10,059
	$2,589,033	$2,132,282
LIABILITIES		
ACCOUNTS PAYABLE	$ 2,967	$ 2,098
GRANTS ALLOCATED UNDISBURSED - Schedule 1	1,794,613	1,707,366
	1,797,580	1,709,464
RESERVE FOR FUTURE GRANTS (Note 5)	554,148	-
UNALLOCATED REVENUE	237,305	422,818
	$2,589,033	$2,132,282

THE MANITOBA LAW FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS

MARCH 31, 1988

1. NATURE OF THE FOUNDATION

The Manitoba Law Foundation was established by Act of the Legislative Assembly of Manitoba and was assented to October 23, 1986. The Foundation receives interest earned on solicitors' trust accounts and from these funds makes grants to organizations specified in the Act and grants to other organizations at the discretion of the Board of Directors.

The objects of the Foundation, as set out in the Act, are to encourage and promote:

(a) legal education;
(b) legal research;
(c) legal aid services;
(d) law reform; and
(e) the development and maintenance of law libraries.

2. SIGNIFICANT ACCOUNTING POLICIES

(a) Interest on lawyers' trust accounts

Interest on lawyers' trust accounts is recorded in the Foundation's accounts when received.

The Law Foundation assumes that solicitors who hold funds in trust for or on account of clients comply strictly with Section 30.2 of the Law Society Act.

(b) Interest on short-term investments

Interest on short-term investments is recorded in the accounts on the accrual basis.

(c) Fixed assets

Expenditures for the purchase of furniture and fixtures are expensed in the year of acquisition.

(d) Grants

Pursuant to Section 56(1) of The Law Society Act, grants equal to 50% and 16.67% of the interest received on lawyers' trust accounts annually or $1,007,629 and $335,383 respectively whichever is greater, is to be paid to The Legal Aid Services Society of Manitoba and The Law Society of Manitoba respectively. Provision for such grants is recorded annually in the Foundation's accounts. In the event there are insufficient funds to meet these commitments grants will be calculated on a pro rata basis and will be deemed to be in full satisfaction of the grant obligation.

Grants other than as described above are recorded in the Foundations's accounts in the year of authorization.

THE MANITOBA LAW FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS

MARCH 31, 1988

3. CONTRIBUTIONS FROM THE PROVINCE OF MANITOBA

In 1987 the Foundation received funds from the Province of Manitoba representing the following:

Interest received on lawyers' trust accounts	
April 1, 1985 - March 31, 1986	$1,446,680
April 1, 1986 - October 22, 1986	1,138,387
Interest earned on investments - April 1, 1986 - October 22, 1986	110,993
	$2,696,060

4. SHORT-TERM INVESTMENTS

Short-term investments comprise funds on deposit with the Province of Manitoba with maturities ranging from May 31, 1988 through March 15, 1989 at interest rates ranging from 8.55% to 9.40%.

5. RESERVE FOR FUTURE GRANTS

Effective with the year ended March 31, 1988, the Foundation has established a reserve to provide for discretionary future grants. The reserve will enable the Foundation to continue to allocate grants during future unfavourable economic periods should they arise.

The Board has appropriated an initial $300,000 from opening unallocated surplus. The Board has further established a maximum annual appropriation equal to ten percent of annual interest received on lawyers' trust accounts. The maximum appropriation of $254,148 was recorded with respect to current year operations.

The Board has established a maximum reserve of $1,250,000.

THE MANITOBA LAW FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS

MARCH 31, 1988

6. FUTURE COMMITMENTS

In addition to the Legal Aid and Law Society grants specified in the Act (see Note 2(d)), the following grants are to be allocated under the Act for the 1988/1989 fiscal year:

Public Interest Law Centre of The Legal Aid Services Society of Manitoba	$200,000
Legal Aid Clinic (Faculty of Law - University of Manitoba)	60,000
Manitoba Association for Rights and Liberties	25,000
Legal Research Institute of the University of Manitoba	50,000
Manitoba Law Reform Commission	100,000
Manitoba Branch of The Canadian Bar Association	25,000
	$460,000

In the event there are insufficient funds to meet these commitments grants will be calculated on a pro rata basis and will be deemed to be in full satisfaction of the grant obligation.

7. COMPARATIVE FIGURES

Certain of the prior year's comparative figures have been reclassified to conform with the current year's presentation.

The Foundation acquired full time permanent staff effective September 1 of the current year.

THE MANITOBA LAW FOUNDATION

SCHEDULE OF GRANTS ALLOCATED AND UNDISBURSED

YEAR ENDED MARCH 31, 1988

	Allocated	Undisbursed
PER SECTION 56 (1) THE LAW SOCIETY ACT		
The Legal Aid Services Society of Manitoba	$1,270,738	$1,270,738
The Law Society of Manitoba	423,664	423,664
PER SECTION 70 THE LAW SOCIETY ACT		
The Public Interest Law Centre of The Legal Aid Services Society of Manitoba	200,000	-
The Legal Aid Clinic (Faculty of Law - University of Manitoba), The Legal Aid Services Society of Manitoba	60,000	-
Manitoba Association for Rights and Liberties	25,000	-
The Manitoba Law Reform Commission	100,000	-
Manitoba Branch of The Canadian Bar Association	25,000	-
Legal Research Institute of the University of Manitoba	50,000	-
Law Phone-In Program (The Law Society of Manitoba)	40,000	40,000
Carried forward	2,194,402	1,734,402

THE MANITOBA LAW FOUNDATION

SCHEDULE OF GRANTS ALLOCATED AND UNDISBURSED

YEAR ENDED MARCH 31, 1988

	Allocated	Undisbursed
Brought forward	$2,194,402	$1,734,402
PER SECTION 56 (4) THE LAW SOCIETY ACT (DISCRETIONARY)		
(A) LEGAL EDUCATION		
1. PUBLIC LEGAL EDUCATION		
Actor's Showcase (Teachers' Study Guide)	1,500	-
Community Legal Education Association (Basic Law Pamphlets Series)	15,000	12,000
Community Legal Education Association and Public Legal Education Activities (Faculty of Law - University of Manitoba) (Newcomers and the Law Booklet)	4,508	4,508
Community Dispute Centre (Community Educator)	9,350	6,637
Elizabeth Fry Society of Manitoba (Justice Advocate Program)	9,000	9,000
l'Institut Joseph Dubuc (Professional Translation of Legal Pamphlets)	5,950	5,950
Manitoba Anti-Poverty Organization, Inc. (Know Your Welfare Rights)	8,100	-
Mediation Services (Video Tape Project)	4,500	2,250
Manitoba Society of Seniors (Conference on Law and the Over 55)	693	693
Public Legal Education Activities (Faculty of Law - University of Manitoba)		
Operating Grant	6,000	6,000
Print Women's Handbook	2,673	2,673
Carried forward	2,261,676	1,784,113

THE MANITOBA LAW FOUNDATION

SCHEDULE OF GRANTS ALLOCATED AND UNDISBURSED

YEAR ENDED MARCH 31, 1988

	Allocated	Undisbursed
Brought forward	$2,261,676	$1,784,113
PER SECTION 56 (4) THE LAW SOCIETY ACT (DISCRETIONARY) (continued)		
(A) LEGAL EDUCATION (continued)		
2. PROFESSIONAL DEVELOPMENT		
Canadian Bar Foundation (Canadian Bar Review)	1,000	-
Canadian Institute for the Administration of Justice (Operating Grant)	1,000	1,000
Canadian Journal of Women and the Law (Special Issue)	1,000	-
Community Unemployed Help Centre		
Resources Purchase	1,000	1,000
Staff Legal Seminar	1,000	1,000
Manitoba Law Journal (Case Law Segment)	4,000	4,000
Faculty of Law - University of Manitoba (Computer Training for Law Students)	8,000	2,000
Western Judicial Education Centre (Seminar)	500	-
(B) LEGAL RESEARCH		
Manitoba League of the Physically Handicapped (Employment Law Research)	10,000	-
(C) LEGAL AID SERVICES		
Community Unemployed Help Centre (Test Case Litigation Fund)	1,500	1,500
(D) LAW LIBRARIES		
E. K. Williams Law Library	24,000	-
University of Winnipeg (Justice and Law Enforcement Collection)	2,500	-
	$2,317,176	$1,794,613

Although undisbursed funds are allocated in the current year, the obligation to disburse these funds applies to the following year.

THE MANITOBA LAW FOUNDATION

The Manitoba Law Foundation was established by the Legislature through amendments to The Law Society Act which came into effect on 23 October 1986. Financial institutions must pay to the Foundation interest on general trust accounts maintained by lawyers practising in Manitoba. This does not include the interest paid on specific trust investments held for individual clients. General trust deposits are usually held by lawyers in circumstances where the administrative cost of segregating the funds would exceed the interest payable to individual clients.

OBJECTIVES

The legislation establishing the Foundation spells out the purposes for which its money can be used. The objects of the Foundation are to encourage and promote:

(a) legal education;
(b) legal research;
(c) legal aid services;
(d) law reform; and
(e) the development and maintenance of law libraries.

ADMINISTRATION

The Foundation's affairs are administered by a Board of Directors consisting of ten members. Five members are appointed by the Attorney-General; three are appointed by the Benchers of The Law Society of Manitoba; one is appointed by the president of the Manitoba Bar Association; one is the Dean of the Faculty of Law, University of Manitoba or a member of the Faculty appointed by the Dean. The Attorney-General designates one of the directors as Chairperson and another as Vice-Chairperson. The Board meets regularly to decide on grant applications and policy matters including the collection and investment of revenues. A small staff is employed to take care of administrative matters and to advise prospective applicants for funding.

FUNDING GUIDELINES

A summary of the Foundation's granting policy and application forms are available from the Executive Director. In general, projects must fall within the stated objectives as interpreted by the Board of Directors. There are no limits on the amount of grants, but all grants are subject to the availability of funds. The grants mandated by legislation have a prior claim.

The Foundation is willing to fund projects that are creative and innovative as long as they fit its objectives and benefit the public interest. From time to time the Board may announce particular funding themes.

APPLICATION PROCEDURES

Potential applicants first contact the Foundation office to discuss a proposal and obtain the necessary application forms. Applications are normally considered in May and October each year. In May applications submitted prior to the end of March are considered; in October applications submitted prior to the end of August are considered. Assistance in the preparation of applications is available from Foundation staff. It is the Board of Directors, however, who make all decisions on funding.

Along with the application forms prospective applicants receive a memorandum to assist in the completion of the package of written materials required by the Board in order to make its decision. Twelve copies of the completed proposal are required.

OBLIGATIONS OF GRANT RECIPIENTS

Grant recipients are required to confirm their obligations by letter in a form approved by the Foundation's Board. Generally, grant recipients must agree to spend the grant money as specified in their application or any variation approved in writing by the Foundation. Funds not spent in accordance with the letter of agreement must be refunded to the Foundation.

The Board of Directors of the Foundation has approved an Evaluation Policy. A memorandum specifying reporting requirements is available from the Foundation office. An independent auditor's report is be required unless the Foundation specifically agrees that it is not required.

FOR INFORMATION ABOUT THE MANITOBA LAW FOUNDATION AND TO REQUEST APPLICATION FORMS AND THE MOST RECENT ANNUAL REPORT, WRITE OR TELEPHONE:

THE MANITOBA LAW FOUNDATION
203 - 219 Kennedy Street
Winnipeg, Manitoba
R3C 1S8

Telephone: (204) 947-3142

Executive Director
Dr. W. K. (Bill) Greenaway

Administrative Assistant
Ms Gini Lauder